

EAST HERTS COUNCIL

OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014

OFFICER DECISION WRITTEN RECORD

Reference:	OD/(to be added by Democratic Services)
Subject Matter:	Joining Agreement in relation to services for traffic regulation orders and other highways related matters
Date of Decision:	4 June 2025
Exempt/Confidential information (Yes/No):	No
If Exempt/Confidential – reason why:	N/A
Name of Officer taking decision under delegated authority:	Benjamin Wood
Source of delegated authority (constitution/express delegation/etc):	Under Officer Delegations outlined in section 10 of The Council's Constitution, specifically: 10.6.12 Powers in relation to contracts and property: (a) contracts and property agreements to negotiate;
Exercise of delegated authority approved by: <i>(if different from Officer taking decision)</i>	N/A
Decision:	To enter into a Joining Agreement

Reference:	OD/(to be added by Democratic Services)
	between Hertfordshire County Council and Jacobs UK Limited, allowing East Herts Council to benefit from advice and design services in relation to traffic regulation orders and highways matters
Reason(s) for Decision:	<p>East Herts does not have in-house capacity to draft Traffic Regulation Orders or undertake design works in relation to new orders.</p> <p>Hertfordshire County Council has a professional services contract in place with Jacobs (Ref HCC2314703) to provide Highways related consultancy services including traffic regulation order design. Clause 27 of this contract allows district authorities who to benefit from the services provided by Jacobs to do so through a Joining Agreement. Services will be commissioned on an ad hoc basis, as and when required, and priced per request.</p>

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Details of alternative options, if any considered and rejected:	It is possible for East Herts to directly commission another company to undertake traffic regulation order drafting and other Highways related design work. However as HCC are the Highways Authority for the county, it is preferable to use the same company given they will be familiar with HCC requirements.
Name of Officer who has confirmed with all Members involved in taking this decision whether they have pecuniary or non-pecuniary interest:	N/A
Name(s) of any Member who has removed himself/herself from contributing to this decision because of a conflict of interest:	N/A
Signature of Decision Maker (where decision is taken in consultation with a Member):	
Signature of Member consulted by Decision Maker (where decision is taken in consultation with a Member):	N/A

SIGNATURES TO BE REDACTED